



Business Continuity Planning for Auditors (BCLE AUD NCEMA)

Duration: 4.5 Days (Four full days of instruction 8:30 a.m. - 5:00 p.m., followed by one half-day Examination 8:30 a.m. - 12:00 p.m.)

32 Continuing Education Activity Points (CEAPs) may be awarded towards recertification if applicable

Examination: Audit Examination

Cost: \$2,900.00

Description

Add a skill set with our case study-based audit course.

BCLE AUD provides the training, tools, and hands-on experience needed to audit business continuity, disaster, and emergency management programs.

Featuring a case-study-based, hands-on format, you will learn by doing in this unique and highly effective course. Whether you're a business continuity professional, an internal or external auditor, or a consultant who assesses continuity and emergency management programs for clients, DRI's audit course provides the training, tools, and hands-on experience needed to audit business continuity, disaster, and emergency management programs.

Using a hypothetical case study company, you'll gather information and make determinations about whether the program you are auditing conforms to the NCEMA standard. At the conclusion of the course, you'll work with a small group to present your recommendations to the class.

In addition to the body of knowledge defined by NCEMA, this course also includes two modules on auditing. The first module identifies auditing standards and guidance in addition to defining the phases of engagement, engagement planning, performance of the audit, and communicating results. The second module covers reporting findings and recommendations.

The course materials include a comprehensive audit guide for you to take back to your workplace and use when preparing for and conducting an audit and when reporting audit findings. The audit guide identifies who should be interviewed, documents that should be reviewed, as well as surveys that should be conducted to gather evidence of conformity to the standard. Audit questions are designed to guide you in determining whether the information you gathered conforms to the standard.

Objectives

1. Learn the elements of a disaster/emergency management and business continuity program as defined by the chosen standard
2. Understand audit concepts as documented in The Institute of Internal Auditors International Professional Practices Framework (IPPF)



For more information, visit drii.org.



3. Learn how to use the audit framework to audit a preparedness program and determine a program's conformity to the chosen standard
4. Prepare to pass the Audit Examination with a minimum passing grade of 75%

Outline

- Introduction and course objectives
- Auditing basics
- Program management
- Planning
- Risk assessment
- Business impact analysis
- Prevention and mitigation
- Resource management
- Communications procedures
- Emergency operations/response
- Business continuity and recovery
- Crisis communications and public information
- Employee assistance and support
- Training and education
- Testing and exercises
- Program improvement
- Reporting audit findings and recommendations

Career Track:



Add a skill with our ANSI-accredited, case-study based course.

BCLE AUD NFPA: Continuity Audit NFPA 1600
BCLE AUD ISO: Continuity Audit: ISO 22301

CBCA
CBCLA



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