



Business Continuity Review (BCP 501W)

Duration: 2.5 days (2 full days of instruction 8:30 a.m. – 5:00 p.m.; Examination day 8:30 a.m. – 12:00 p.m.)

16 Continuing Education Activity Points (CEAPs) may be awarded toward recertification if applicable

Examination: Qualifying Examination

Cost: \$1,750.00

Description

An unbelievable amount of information is packed into this newly updated, fast-paced course built for experienced business continuity professionals. If you're in a hurry to take your career to the next level, Business Continuity Review (BCP 501) is for you. This short, yet highly effective, refresher course will re-acquaint you with the key elements of business continuity and is based on the recently revamped DRI Professional Practices for Business Continuity Management – the most utilized and time-tested standard in the field.

Experienced instructors are focused on providing you with the tools you need to pass the new Qualifying Examination, which is the first step toward becoming a DRI Certified Business Continuity Professional (CBCP), Associate Business Continuity Professional (ABCP), Master Business Continuity Professional (MBCP), Certified Functional Continuity Professional (CFCP), or Certified Business Continuity Vendor (CBCV).

Objective

1. Review The Professional Practices for Business Continuity Management body of knowledge designed to assist in the development, implementation, and maintenance of business continuity programs.
2. Highlight the terms and methodologies presented in The International Glossary for Resiliency and the Professional Practices.
3. Prepare you for the Qualifying Examination

Outline

Lesson 1: Program Initiation and Management

- Establish the need for a business continuity program.
- Obtain support and funding for the business continuity program.
- Build the organizational framework to support the business continuity program.
- Introduce key concepts, such as program management, risk awareness, identification of critical functions/processes, recovery strategies, training and awareness, and exercising/testing.

Lesson 2: Risk Assessment

- Identify risks that can adversely affect an entity's resources or image.



For more information, visit drii.org.



- Assess risks to determine the potential impacts to the entity, enabling the entity to determine the most effective use of resources to reduce these potential impacts.

Lesson 3: Business Impact Analysis

- Identify and prioritize the entity's functions and processes in order to ascertain which ones will have the greatest impact should they not be available.
- Assess the resources required to support the business impact analysis process.
- Analyze the findings to ascertain any gaps between the entity's requirements and its ability to deliver those requirements.

Lesson 4: Business Continuity Strategies

- Select cost-effective strategies to reduce deficiencies as identified during the risk assessment and business impact analysis processes.

Lesson 5: Incident Response

- Develop and assist with the implementation of an incident management system that defines organizational roles, lines of authority and succession of authority.
- Define requirements to develop and implement the entity's incident response plan.
- Ensure that incident response is coordinated with outside organizations in a timely and effective manner when appropriate.

Lesson 6: Plan Development and Implementation

- Document plans to be used during an incident that will enable the entity to continue to function.

Lesson 7: Awareness and Training Programs

- Establish and maintain training and awareness programs that result in personnel being able to respond to incidents in a calm and efficient manner.

Lesson 8: Business Continuity Plan Exercise, Assessment and Maintenance

- Establish an exercise, assessment and maintenance program to maintain a state of readiness.

Lesson 9: Crisis Communications

- Provide a framework for developing a crisis communications plan.
- Ensure that the crisis communications plan will provide for timely, effective communication with internal and external parties.

Lesson 10: Coordination with External Agencies

- Establish policies and procedures to coordinate incident response activities with public entities.



For more information, visit drii.org.



For PC-based users:

Required: Windows 7, Vista, XP or 2003 Server

Required: Internet Explorer 7.0 or newer, Mozilla Firefox 3.0 or newer or Google™ Chrome™ 5.0 or newer (JavaScript™ and Java™ enabled)

Required: Internet connection, with cable modem, DSL or better recommended

Recommended: Dual core 2.4GHz CPU or faster with at least 2 GB of RAM

For Mac-based users:

Required: Mac OS X 10.5 (Leopard), OS X 10.6 (Snow Leopard), OS X 10.7 (Lion)

Note: Organizers on Mac OS X 10.7 Lion must be using GoToMeeting 4.8 or later. Please see our Mac OS X 10.7 FAQs for more information.

Required: Safari™ 3.0 or newer, Firefox 3.0 or newer or Google Chrome™ 5.0 or newer (JavaScript™ and Java™ enabled)

Required: Internet connection, with cable modem, DSL or better recommended

Required: Intel processor with 512 MB of RAM or better recommended

For iPad-based attendees:

Required: Free GoToMeeting app from the Apple App Store

Required: Organizer must be using GoToMeeting v4.8 build 723 or higher

Required: iOS 4.2 or later

iPad 1 or newer

Recommended: WiFi connection to use VoIP

To use a microphone and speakers (VoIP):

Required: A fast broadband connection, with 384 kbps or more recommended

Required: Microphone and speakers, with a USB headset recommended

Upon registration you will be sent an invitation to a GoToWebinar session. The course will be taught through this web meeting function. You will need a microphone and speakers to take the course or you will have to call in via telephone. Communication is via Voice Over IP, which is part of the GoToMeeting package.



For more information, visit drii.org.



NOTE: It is mandatory that you use your personal laptop or computer for the BCP-501W course. DRI will not provide a laptop or computer for you. Should you have questions about this policy please contact the DRI Customer Care Center at 866-542-3744 upon registering for the BCP-501W and/or the Qualifying Examination.

Career Track:



Get certified.
Prove your expertise.

BCLE 2000: Business Continuity
BCP 501: Business Continuity Review

ABCP
CFCP
CBCP
CBCV

Become an MBCP,
DRI's highest level
of certification.

Continuity Master's Case Review (BCP 601)

MBCP



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